

Loyola University Chicago School of Law Reciprocity Policy

The Office of Career Services has adopted the following reciprocity policy:

1. Services are available only to those ABA-accredited law schools outside the Chicagoarea that allow students and/or alumni from Loyola University Chicago School of Law use of their facilities.
2. Requests for reciprocity can be made to **only one** Chicago-area school per student/graduate.
3. Reciprocity is not available among Chicago-area schools.
4. Temporary access to our on-line job posting services (via <https://law-luc.12twenty.com>) are available to a particular student or alumnus for **four months** as determined by the date of original request. No renewals/extensions will be granted. Students and graduates will not be eligible to re-request reciprocity from Loyola University Chicago School of Law until one year from the date of their original request.
5. All requests for services can be made **via e-mail to law-career@luc.edu** by the student's/graduate's career services office. Requests may not be made directly by the student/graduate.
6. The Office of Career Services may deny services to any school surpassing four (4) requests within a given calendar year or to individuals who misuse the facilities or services.
7. Without exception, students and graduates of other schools will **not** be permitted to schedule on-campus interview appointments with prospective employers or participate in any resume collect handled through our office.
8. Students and graduates of other schools will also **not** be allowed to schedule counseling appointments with Loyola University Chicago School of Law career counselors.